



Town Hall Meeting: 10-26-2021
Bi-Weekly Update



10.26.2021

Town Hall Agenda

- Welcome
- Class 1 Violations
- Upcoming Training
- Meetings
- Sign In and Out Sheets
- VPK Provider Verification
- VPK Vouchers
- VPK Director Endorsement Requirements
- COVID Booster Information
- Questions



DCF Class 1 Violations

- DCF has been issuing Class 1 violations for supervision
- First Class 1 violation leads to 6-month probation
- 2nd Class 1 violation grounds for VPK and/or SR contract
- Class 1 examples:
 - Unscreened person alone with child. You must have their screening results before they are left with children.
 - Supervision. Leaving children alone in a room.
 - Anything that put the health and safety of a child in jeopardy.

Upcoming Trainings

- November 1 Effective Interactions for Infants 6:30 pm Sign up at www.elcofswfl.org
- November 15 Program Assessment Community Support Group 6:30 pm Prerequisite of participating in Effective interactions training or Making the Most of Classroom Interactions to sign up. Register at www.elcofswfl.org
- November 18 Concepts of Trauma and Violence 6:30 pm. Register at www.elcofswfl.org
- Making the Most of Classroom Interactions for PreK will start on January 25, 2022. It will be 6:30 – 8:30. To register, please contact Sherry Shupp at Sherry.shupp@elcofswfl.org or call her at 239-935-6180.

Meetings

- Family Child Care Home support group – the November meeting will be on 11/4 from 6:30 – 8:30 pm. The focus of the meeting is to review the STARS scoresheet for FCCH's and information about national accreditation. If you want to join, please email Sarah.Bedard@elcofswfl.org.
- Nurse Town Hall will now be every other month. The next meeting will be on Thursday December 9 at 1:30 pm.

Sign In and Sign Out Requirements for Reimbursement

- **All SR and VPK children must be signed in and out every day when entering or leaving the facility.**
- **Only the child's guardian or an adult authorized by the guardian may sign a child in or out.**
- **Have authorized adult sign their legal name.**
- **Provider's staff may sign in or out for school-age children being transported to/from school.**
- **Comply with all DCF licensing requirements relating to child attendance.**

Sign In and Out Sheets Must Include

Manual Sign In & Out sheets must include:

- Name of each child individually listed (must match name on the ELC Enrollment Certificate)
 - Period of attendance must be listed on each sign in/out sheet (month/day/year)
 - Time In including AM/PM and Time Out including AM/PM must be completed by the authorized adult
 - Signature of authorized adult must be consistent with the signature on the Provider's enrollment form
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- **Electronic Sign In & Out sheets may be used in lieu of manual Sign In & Out sheets with all applicable requirements as follows:**
 - 1. All of the manual sign in & out requirements above are applicable
 - 2. Provider's may not enter parent's code for sign in & out

VPK Provider Verification Requirements

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- **37. Parent Attendance Certification.** PROVIDER agrees to require that the parent of each child in the VPK Program verify, each month, the child's attendance on the prior month's certified child attendance, in accordance with the requirements of s. 1002.71(6)(b)2., F.S. PROVIDER agrees to maintain the Child Attendance and Parental Choice Certificates (Forms OEL-VPK 03L or OEL-VPK 03S) adopted in Rule 6M-8.305 F.A.C. , which have been signed each month by a parent for each child admitted into PROVIDER's VPK Program class(es).
- **41. Final Payment.** PROVIDER understands that COALITION will not issue a final payment to PROVIDER for the VPK program year until PROVIDER certifies the annual cumulative attendance of each child enrolled in PROVIDER's VPK Program in accordance with the rules of the Office of Early Learning.
- **The VPK Long Form and the VPK Short Form must contain all information and remember, parents are validating the child's attendance and must sign after the child's last attending day. If validating October attendance, parent can't sign form October 15th as they only validated the first 15 days.**

VPK Vouchers

- A reminder about VPK Vouchers – Vouchers need to be uploaded to the provider SharePoint site. A completed signed VPK voucher must be uploaded and received before we can accept the enrollment in the portal.

VPK Director Endorsement

- Directors who previously were exempt from VPK endorsement (Director's Credential prior to December 31, 2006). **All VPK Directors must now receive the VPK endorsement.** It is due by July 1, 2022 for those who were previously exempt. All others need the VPK endorsement now.
1. The Florida Director Credential program
 - 2. Standards for Four-Year-Olds, or Florida Standards for Four-Year-Olds Online (DOE course between 2011-6/30/18) - *3 Hour Online or Instructor-Led Course*
OR
Implementing the Florida Standards in Preschool Classroom: 3 Years Old to Kindergarten (on or after 7/1/2018) - *5 Hour Online Course or 3 Hour Instructor-Led Course*
 - 3. Emergent Literacy for VPK Instructors (DOE course) - *5 Hour Online Course*
 - 4. VPK Director Credential (DOE course) - *5 Hour Online Course*
 - 5. Mathematical Thinking for Early Learners (DOE course) - *5 Hour Online Course*
 - 6. Language and Vocabulary in the VPK Classroom (DOE course) - *5 Hour Online Course*

Booster COVID shots

- For individuals who received a Pfizer-BioNTech or Moderna COVID-19 vaccine, the following groups are eligible for a booster shot at 6 months or more after their initial series:
 - 65 years and older
 - Age 18+ who live in [long-term care settings](#)
 - Age 18+ who have [underlying medical conditions](#)
 - Age 18+ who work or live in [high-risk settings](#)
- For people who received the Johnson & Johnson COVID-19 vaccine, booster shots are also recommended for those who are 18 and older and who were vaccinated two or more months ago.
- CDC's recommendations now also allows for the mix and match dosing for booster shots.
- Any COVID questions may be referred to our dedicated COVID phone line 239-252-6220.

Announcements & Questions?

- Announcements
 - Trainings available virtually
- Provider Questions from the Chat Box





Thank you!

Our next meeting will be on 11/9/2021

We will meet every other week on Tuesdays or as announced

Thank you for your continuing support of children and families now, and especially during the ongoing health emergency!

